

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
For June 4, 2014

Members Present: Byron Jefferson, Lāf Erickson, Dave Schepens, Ken Walsh, Phil King, Paul Hufschmidt

Also Present: DNREC staff: Roy Heineman, Dawn Dryden, Andrew Whitman, Scott Eichholz

- ❖ Meeting began at 9:15 a.m.
- ❖ Phil made a motion to accept the amended agenda items; Ken seconded, all approved.
- ❖ May 7, 2014 Meeting Minutes reviewed; Ken made a motion to approve; Paul seconded, all approved. (Lāf abstained from the vote)
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Leonard Hicks	F	X		Paul	Ken	X
Oliver Cephas	F	X		Paul	Ken	X
Chester Stallings	F	X		Paul	Ken	X
Randolph Wells	F	X		Paul	Ken	X
Danny Ulibarri	F	X		Paul	Ken	X
Damian Digati	F	X		Paul	Ken	X
Steven Bisbee	F	X		Paul	Ken	X
Christopher Murphy	F	X		Paul	Ken	X
Wilfredo Ortiz	F	X		Paul	Ken	X
Dain Christian	F	X		Paul	Ken	X

- ❖ Continuing Education Training:
 - ◆ Del-Tech Community College:
 - Water/Wastewater Process Design - 48 hours - *Approved All Licenses*
 - Collection System Impacts on Treatment Plant Performance - 7 hours - *Approved All Licenses*
 - 10 Hour General Industry OSHA Course - 10 hours - *Approved All Licenses*
 - Climate Change: Preparing for Sea Level rise - 3 hrs - *Approved All Licenses*

- ❖ Brent Nichols (Class E,H # 2073) & Lāf Erickson (Class A,D # 2460) - Mr. Nichols entered meeting at 9:20 am; Byron read complaint letter and explained details of complaint letter which was received from Mr. Floyd Thompson and Ms. Sandra Kenndy; Mr. Nichols explained that after meeting with the owner, he agreed to remove a large maple tree; Mr. Nichols also explained that he removed several trees on the property which were not on his quote; Ken explained to Mr. Nichols that he visited the site prior starting construction to determine if any existing trees were an issue; Ken also explained that at the last meeting it was explained to Mr. Thompson that the soil scientist, Lāf Erickson, was not required to be onsite during sand lining; Mr. Nichols stated that he did in fact sand line the system per the soil scientist's prescription; Mr. Nichols also stated that he believes he could not appease the owner; Lāf explained that he did in fact return to the site and told Mr. Nichols to continue to sand line system in which he had confirmed; Lāf explained that he spoke in an authoritative tone and not an abusive tone; Mr. Nichols admitted to making a disrespectful comment as a result of failing to pay \$4,000; Phil stated that this appeared to be a monetary issue and that all the regulations have been met, recorded and documented and at this time could possibly be a civil matter; Ken agreed that there has been no violations of the regulations and is not an OSSAB issue; Mr. Nichols explained that the owner failed to pay him the \$4,000 for the tree removal, electrician or for the pump out of tank; Byron suggested in the future that Mr. Nichols include allowances for trees, electricians, pump outs, etc.; Mr. Nichols explained that he has owner pay those expenses directly to the electrician, pumpers, etc.; Byron explained there were no violations of the regulations by the two licensees (Mr. Erickson & Mr. Nichols) and that no action is necessary at this time; Byron also explained that this may be considered a civil matter and not an OSSAB matter; No further action on this matter at this time.
- ❖ Denver Bivens – Mr. Bivens entered the meeting at 10:10 am; Mr. Bivens explained his reasoning for attending the meeting was to obtain clarification of denial of hours that he had previously submitted which were denied; Mr. Bivens asked what he needs to do to satisfy the OSSAB; Dave provided Mr. Bivens with a tracking sheet to be completed and also signed by a Class E Contractor in which Mr. Bivens chooses to work under which obtaining his 100 hours of required instructional training; Dave explained to Mr. Bivens that the previous list of hours he submitted was not verified by Mr. Nelson (Class E # 4550) therefore no hours would be credited; Byron explained that Mr. Nelson had agreed to submit documentation to the OSSAB verifying the number of instructional hours he provided to Mr. Bivens however as of this time, no documentation has been received; Ken explained to Mr. Bivens that 100 hours of instructional time does not include labor hours; Ken explained that his quality of work is also of concern and reminded Mr. Bivens that his quality of work is the reasoning for his original requested appearance by the OSSAB; Phil King stated to Mr. Bivens that Mr. Nelson has not verified or confirmed the hours in which Mr. Bivens had submitted; Lāf suggested to Mr. Bivens that at this time he has been given a good path for moving forward and explained he must obtain 100 hours of instructional hours prior to reapplying for a Class E license; Mr. Bivens asked the OSSAB members to explain to him the reasoning for not accepting the hours he had submitted in 2012; Roy explained to Mr. Bivens that the hours that he previously submitted had not been verified by Mr. Nelson; Ken suggested that Mr. Bivens complete the tracking sheet that was given to him with new permit and instructional information along with signature of Class E licensee providing the instructional training for OSSAB to review upon receipt; Mr. Bivens thanked the OSSAB for their time and left meeting at 10:48 am.

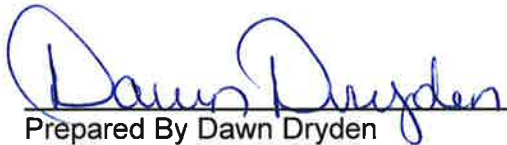
❖ Enforcement / Compliance:

➤ Scott Eichholz discussed two (2) Manager's Warnings:

- Sam Fox (Class F, H #5390) – Manager's Warning sent for failure to resubmit the GWDS Existing Onsite Wastewater System Field Inspection Report; Paul made a motion to invite Mr. Fox to the next scheduled meeting, Ken seconded, all agreed.
- Lee Parsons (Class E, H # 2257) - Manager's Warning sent for failure to follow the regulations and not submitting a correct and complete GWDS Existing Onsite Wastewater System Field Inspection Report; Ken made a motion to invite Mr. Parsons to the next scheduled meeting, Paul seconded, all agreed.

❖ Next scheduled meeting on July 2, 2014

❖ Meeting adjourned at 11:20 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson